

Course Booking Form

Name of the Course, and Course ID:	Date of the Course:
---------------------------------------	------------------------

Company Name:	
Company Address:	
Company Registration Number:	
Name of Contact:	
Contact Phone Number:	Mobile:
Delegate Name (As you wish it to appear on the Course Certificate please):	
Delegate Email Address:	
Any special requirements:	

The above named company will be invoiced by Abbassi Ltd for the above course. Please provide a purchase order number if required by your Accounts Department.

Company Invoice Address:		
Email Address for Invoice to be sent to:	Purchase Order Number:	
I have read and agree with Abbassi Ltd Terms and Conditions ☐		
Print Name:	Signature:	Date:

Joining Instructions and course manual will be issued to you prior to the training and only after payment has been made.

To help us assist you better during this training, please give a brief of your current job, background knowledge in relation to this training, and why you wish to take this training.

By returning this Booking Form your place on the training will be reserved. Please note the following terms apply:

Payment (cleared funds into Abbassi Ltd account) is required in full no less than 4 weeks prior to the training date. Delegates will not be issued the required training material until the payment has been received. Any cancellation or requests to reschedule must be made no less than 4 weeks prior to the first day of the training. Cancellation or rescheduling shorter than 4 weeks prior to the start date of the training will result in the invoice still being valid and payment being required. We will exercise our statutory right to claim interest and compensation for debt recovery costs under the Late Payment legislation if we are not paid according to our agreed terms.